

NOTICE OF MEETING

**Washington County Fair Board
Washington County Fair Complex
Cloverleaf Building
873 NE 34th Avenue
Hillsboro, OR 97124
Wednesday, November 2, 2011
4:30 p.m.**

The Washington County Fair Board will hold its regular monthly meeting on Wednesday, November 2, 2011 at 4:30 p.m. at the Washington County Fair Complex Cloverleaf Building, located at 873 NE 34th Ave, Hillsboro OR 97124.

Meetings are recorded.

Agenda & Meeting Procedures are attached

FAIR BOARD MEETING PROCEDURES

Washington County Fair Board of Directors
873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Don McCoun, President
Betty Atteberry, Vice President
Andy Duyck, Board Member

Dan Logan, Board Member
Matt Pihl, Board Member

Bill Ganger, Board Member
Scott Nelson, Board Member

The Washington County Fair Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The primary function of the Fair Board is to oversee the planning, preparation and production of the annual County Fair.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All meetings are recorded.

Current Meeting Schedule

Unless otherwise noted, Fair Board Meetings are held the first Wednesday of every month at 4:30 p.m. at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

Regular Business Meetings

Regular business meetings are the time during which the Fair Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

Quorum

To take formal action on any agenda item, at least four (4) Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion. The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

Once the Regular Business Meeting Begins

The Fair Board's formal meetings typically include the following elements:

1. **Call to Order:** At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.
2. **Oral Communications 1:** This is the time when members of the audience may step forward to address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.
3. **Consent Agenda:** The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.
4. **Regular Agenda Items:** Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.
5. **Oral Communications 2:** As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.
6. **Adjournment:** At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business

Meeting Protocol

The Fair Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.

4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.

Washington County Fair Board Meeting Agenda

Washington County Fair Complex, Cloverleaf Building

Wednesday, November 2, 2011

4:30 p.m. to 6:00 p.m.

873 NE 34th Avenue, Hillsboro, OR 97124

Fair Board

Don McCoun, President
Betty Atteberry, Vice-President
Scott Nelson, Board Member

Bill Ganger, Board Member
Dan Logan, Board Member

Matt Pihl, Board Member
Andy Duyck, Board Member

A. Call to Order

B. Oral Communications I

This is the time when members of the audience may step forward to address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.

C. Approval of Minutes – Action Required

1. October 2011 & Corrected February 2011 Fair Board Minutes

D. Reports

1. Financial Report
2. 4-H Update

E. Old Business

1. Fair Planning 2012

F. New Business

1. Board of Commissioners and Fair Board Joint Meeting - December 13th Meeting

G. Other Matters of Information

1. County Administrative Office Update, if any
2. Other, if any

H. Oral Communications II

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

I. Adjourn

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
lperkins@faircomplex.com
www.faircomplex.com

MEMORANDUM

Date: October 31, 2011

To: Washington County Fair Board

From: Leah E. Perkins-Hagele, Fair Complex Manager

Re: Financial Reports

The YTD financial statement for Fiscal Year 11/12 is attached.



Washington County

Monthly Financial Report

Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	JUL-11	AUG-11	SEP-11	OCT-11	NOV-11	DEC-11	JAN-12	FEB-12	MAR-12	APR-12	MAY-12	JUN-12	YTD-Actual	Budget	Remaining Budget	% Use
Intergovernmental revenue																
41025 Transient Lodging Tax	\$ -	\$ (5,163.47)	\$ (6,712.12)										(11,875.59)	(238,000.00)	(226,124.41)	5%
43156 Dept Agriculture Lottery Funds	\$ -	\$ -	\$ -										0.00	(36,000.00)	(36,000.00)	0%
TOTAL	0.00	(5,163.47)	(6,712.12)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(11,875.59)	(274,000.00)	(262,124.41)	4%
Charges for services																
44511 Camping Fees	\$ (4,115.00)	\$ (705.00)	\$ -										(4,820.00)	(4,000.00)	820.00	121%
44512 Truck Pull Revenue	\$ (1,080.00)	\$ (17,580.00)	\$ -										(18,660.00)	(18,000.00)	660.00	104%
44513 Demo Derby Revenue	\$ (3,275.00)	\$ (20,210.00)	\$ -										(23,485.00)	(34,000.00)	(10,515.00)	69%
44514 Commercial Booth Rentals	\$ (77,435.00)	\$ (10,650.00)	\$ -										(88,085.00)	(82,500.00)	5,585.00	107%
44515 Parking Fees	\$ (1,065.00)	\$ (82,590.98)	\$ (145.00)										(83,800.98)	(85,000.00)	(1,199.02)	99%
44516 Admission Fees	\$ (7,872.00)	\$ (60,406.53)	\$ -										(68,278.53)	(135,000.00)	(66,721.47)	51%
44517 Sponsorship Fees	\$ (47,550.00)	\$ (8,950.00)	\$ (5,000.00)										(61,500.00)	(55,000.00)	6,500.00	112%
44518 Carnival Fees	\$ -	\$ (167,327.40)	\$ -										(167,327.40)	(110,000.00)	57,327.40	152%
44522 Entry Fees	\$ (2,502.00)	\$ (135.00)	\$ -										(2,637.00)	(2,500.00)	137.00	105%
44526 Monster Truck Revenue	\$ (7,450.00)	\$ (14,945.00)	\$ -										(22,395.00)	(30,000.00)	(7,605.00)	75%
44527 Misc Arena Revenue	\$ (920.00)	\$ (5,040.00)	\$ -										(5,960.00)	(15,000.00)	(9,040.00)	40%
TOTAL	(153,264.00)	(388,539.91)	(5,145.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(546,948.91)	(571,000.00)	(24,051.09)	96%
Miscellaneous revenues																
48195 Reimbursement of expenses	\$ (6,234.85)	\$ (826.82)	\$ -										(7,061.67)	(2,500.00)	4,561.67	282%
48205 Concessions	\$ (17,050.00)	\$ (132,983.20)	\$ (3,829.00)										(153,862.20)	(135,000.00)	18,862.20	114%
48225 Other miscellaneous revenue	\$ (20,921.89)	\$ 15,655.74	\$ (611.27)										(5,877.42)	(1,000.00)	4,877.42	588%
49270 PERS Stability Fund	\$ -	\$ (665.50)	\$ -										(665.50)	(2,662.00)	(1,996.50)	25%
Total	(44,206.74)	(118,819.78)	(4,440.27)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(167,466.79)	(141,162.00)	26,304.79	119%
Total Revenues	(197,470.74)	(512,523.16)	(16,297.39)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(726,291.29)	(986,162.00)	(259,870.71)	74%
Personal Services																
51105 Wages & Salaries	\$ 6,296.62	\$ 11,723.63	\$ 11,723.63										29,743.88	152,377.00	122,633.12	20%
51110 Temporary salaries	\$ 3,837.78	\$ 6,024.50	\$ 1,201.12										11,063.40	17,530.00	6,466.60	63%
51115 Overtime and other pay	\$ -	\$ 1,527.93	\$ 1,417.75										2,945.68	3,044.00	98.32	97%
51125 FICA	\$ 773.34	\$ 1,471.74	\$ 1,094.55										3,339.63	12,999.00	9,659.37	26%
51130 Workers compensation	\$ 87.12	\$ 121.20	\$ 64.50										272.82	801.00	528.18	34%
51135 Employer paid work day tax	\$ 9.89	\$ 17.73	\$ 6.47										34.09	111.00	76.91	31%
51140 Pers Contribution	\$ 909.37	\$ 1,712.31	\$ 1,937.97										4,559.65	22,933.00	18,373.35	20%
51150 Health Insurance	\$ 1,797.84	\$ 1,773.01	\$ 3,546.10										7,116.95	43,149.00	36,032.05	16%
51155 Life and long term disability insurance	\$ 20.31	\$ 19.96	\$ 39.69										79.96	433.00	353.04	18%
51160 Unemployment insurance	\$ 82.08	\$ 126.94	\$ 67.61										276.63	801.00	524.37	35%
51165 Tri-Met tax	\$ 67.29	\$ 128.16	\$ 93.40										288.85	1,191.00	902.15	24%
51199 Misc Personal Services	\$ -	\$ -	\$ -										0.00	0.00	0.00	0%

Minutes
Washington County Fair Complex Board
Wednesday, February 2, 2011

Convened: 4:30 pm

FAIR COMPLEX BOARD:

President Don McCoun

Vice President Betty Atteberry

Board Member Dan Logan

Board Member Andy Duyck

Board Member Bill Ganger

Board Member Matt Pihl

Board Member Scott Nelson

STAFF:

Leah Perkins-Hagele, Fair Complex Manager

Rod Rice, Deputy County Administrator

A) Call to Order

- 1) President McCoun called the meeting to order at 4:35 p.m. and noted that Board Members Andy Duyck and Scott Nelson were absent. Staff member Fair Manager Leah Perkins-Hagele was also absent.

B) Consent Agenda

- 1) Board Member Matt Pihl stated a correction should be made to the minutes under New Business should say "In February." Board member Bill Ganger moved to approve the consent agenda with correction noted, 2nd by Board Member Atteberry.

Motion by Board Member Ganger to approve the Consent Agenda with the correction noted. 2nd by Board Member Atteberry. Motion carried 5-0.

C) Oral Communications 1 – None.

D) Reports

- 1) Due to the absence of Fair Manager Leah Perkins-Hagele, Deputy County Administrator Rod Rice presented the January Financial statement. Board Member Matt Pihl questioned the process of predicting revenue. Discussion ensued with Deputy Administrator Rice stating that due to the transition with the county the numbers are not as accurate as they will be in the future.

Motion by Board Member Logan to approve the January 2011 Financial Statement. 2nd by Board Member Pihl. Motion carried 5-0.

- 2) **4-H Report** – Pat Willis was unable to attend due to a schedule conflict, Board President Don McCoun offered up information from an email sent by Mr. Willis. The beef weigh in is scheduled for Saturday February 12th from 8 a.m. until 10 a.m. The dog program appears to be growing so much that superintendants are considering two days of judging.

E) Old Business

- 1) **Strategic Plan** – Board President McCoun presented information from the Strategic Plan Work Session. He read aloud the Mission Statement and asked the board if they should consider adopting at this time. Deputy County Administrator Rod Rice suggested the board may want to publish the Mission Statement online and request public input prior to adopting. Board Member Atteberry suggested that each goal from the Strategic Plan be assessed and action planned as soon as possible. Board Member Logan agreed public input would be helpful but the pressing matter is Horse Fair. Board Member Matt Pihl inquired if Horse Fair is governed by the Fair Board since the policies appear contradictory to that.

Discussion ensued regarding The Horse Fair event and it's dates to be determined. Deputy County Administrator Rice suggested a presentation from Horse Fair people and to have staff also communicate needs for set up of fair. President McCoun stated that more information is needed in order to act on this subject, best to revisit at a later date.

- 2) **2011 Fair Updates** – Due to absence of Fair Manager Leah Perkins-Hagele, updates were not discussed.
- 3) **Policy Updates** – Deputy County Administrator Rice requested that the board consider five policies.
 - a) **Policy 301- Motion by Board Member Atteberry to adopt Policy 301.2nd by Board Member Pihl. Board Member Atteberry for, Board Members McCoun, Ganger, Pihl and Logan against. Motion failed 1-4.**
Board Member Logan stated language applied to Interim events and must be clarified.
Motion by Board Member Bill Ganger to reconsider Policy 301 in March. 2nd by Board Member Pihl. Motion carried 5-0.
 - b) **Policy 304- Motion by Board Member Matt Pihl to rescind Policy 304. 2nd by Board Member Atteberry. Motion carried 5-0.**
 - c) **Policy 305- Motion by Board Member Logan to adopt Policy 305. 2nd by Board Member Pihl. Motion carried 5-0**
 - d) **Policy 306- Motion by Board Member Atteberry to adopt new language in Policy 306. 2nd by Board Member Logan. Motion carried 5-0.**
 - e) **Policy 307- Motion by Board Member Ganger to adopt Policy 307 as corrected. 2nd by Board Member Atteberry. Motion carried 5-0.**
- 4) **Other** – Board Member Logan submitted a letter from the Boosters outlining a proposal for a breakfast activity for the exhibitors of Horse Fair and the County Fair. A brief logistics discussion ensued with Board President McCoun suggesting the matter be discussed further in March when more information could be available.

F) New Business

- 1) **2012 Fair Dates**– Board President McCoun presented the proposed fair dates of Thursday July 26 through Sunday July 29 for the 2012 Fair as per regulations needing to set dates at least 18 months in advance. Board Members Pihl and Ganger each stated an understanding to increase the fair by an additional day. Deputy County Administrator Rice stated that a date needed to be set be it a four or five day event and such changed could be rescinded by a future board motion if needed. A lengthy discussion ensued on the proposal of extending the fair by an additional day and the associated expenses. President McCoun suggested more information was needed from staff to come to a decision. Board Member Logan moved to establish a five day fair with dates of July 25th through 29th, 2nd by Board Member Pihl.

Motion by Board Member Logan to approve the 2012 Fair Dates of July 25- 29th. 2nd by Board Member Pihl. Board Members Ganger, Logan and Pihl for , Board President Don McCoun and Board Vice President Atteberry against.Motion Carried 3-2.

- 2) **2011- 2012 Draft Fair Time Budget**– Board President McCoun directed all present to the Memorandum in packet regarding the Draft 2011-12 Fair-Time Budget. Board Member Logan expressed concern regarding possible cuts in programs if the Lottery funds are reduced. Deputy County Administrator Rice stated that would be addressed if the funds are reduced and only with careful consideration. Board Vice President Atteberry also noted an increase in health insurance that didn't seem to be part of the former budget plan, Administrator Rice stated he would need to look into that figure.

G) Other Matter of Information

- 1) **County Administrative Update** – Deputy County Administrator Rice stated there were no updates at this time.
- 2) **Other**-Deputy County Administrator Rice introduced County Auditor John Huztler to the fair board. Mr. Huztler observed from the course of the meeting that it would be highly beneficial to have precise language on any policies in the future. Clear language will help distinguish policies for Interim and Fair events in cases where they may or may not overlap as clearly stated.

H) Oral Communications 2–

- 1) **Tom Black, Booster Vice President** – Mr. Black provided an update to the proposed Barn Dance to occur the Friday evening of fair July 29th. He has been in discussion with a local group The Buckles with others to be arranged. Even though the Armory was an option proposed, Mr. Black would like to use one of the show rings as the location for the dance as that would be a larger presence in the fair. He expects the expenses to be in the three to four thousand dollar range. Mr. Black also commented on The Fairgrounds Advisory Committee needing a wish list of improvements needed for facilities.

I) Adjourn

- 1) With no further business before the Board, President McCoun adjourned the meeting at 6:55 p.m.

Leah Perkins-Hagele
Recording Secretary

Don McCoun
Board President

Minutes
Washington County Fair Complex Board
Wednesday, October 5, 2011

Convened: 4:31 pm

FAIR COMPLEX BOARD:

President Don McCoun
Vice President Betty Atteberry
Board Member Dan Logan
Board Member Andy Duyck

Board Member Bill Ganger
Board Member Matt Pihl
Board Member Scott Nelson

STAFF:

Leah Perkins-Hagele, Fair Complex Manager
Nancy Karnas, Fair Assistant

Rod Rice, Deputy County Administrator

A) Call to Order

- 1) President McCoun called the meeting to order at 4:31 p.m. and noted that all Board Members were present except for Board Member Logan.

B) Consent Agenda

- 1) Board Member Pihl requested the February minutes be removed from Consent Agenda to be discussed. Board President McCoun replied that the item could be further discussed during the Other Matters of Information segment. Board Member Duyck moved to adopt the September Board Minutes as written. 2nd by Board Member Atteberry.

Motion by Board Member Duyck to approve the September 2011 Fair Board Minutes. 2nd by Board Member Atteberry. Motion carried 6-0.

Board Member Logan joined the meeting in progress

C) Oral Communications 1 – None

D) Reports

- 1) **Financials-** Fair Manager Perkins-Hagele reported that the financials presented were the year to date totals. Some fair time expenses are still trickling in and will be reflected in the next statement.

Motion by Board Member Duyck to approve the September Financial Statements. 2nd by Board Member Pihl. Motion Carried 7-0.

- 2) **4-H Report – None**

E) Old Business

- 1) **Parking Discussion** – Deputy County Administrator Rod Rice provided a brief update to the parking situation on the Port property and information from Trimet regarding Light Rail ridership. The county has met with the port and the possibility exists to lease the property for parking but have some minor concerns to iron out. Fair Manager Leah Perkins-Hagele stated that the goal for that area of parking is placement for Vendors, Contractors and other vehicles that do not move. This would free the main parking lots for our customers; shuttles will run from the further lots also. Discussion ensued regarding

the parking dilemma. Board Member Duyck stated that once the agreement is completed with the Port for the parking access we would need to maintain the area. Board Member Duyck also stated that the maintenance would be an ideal project for the FFA and could provide revenue for them.

- 2) **Strategic Plan Review** - Fair Manager Perkins-Hagele reviewed the strategic plan as outlined. She stated it appears most of the stated goals have been met and asked what action items the board would like to add for this year. Board President McCoun would like to continue Goal #4 of increasing attendance, Board Member Atteberry and Nelson also agreed 10 thousand more people per year is a good target. Board President McCoun stated Goal 5 of increasing revenue should also be continued. Fair Manager Perkins-Hagele stated a new sponsorship agent has been hired as the previous agent has retired. This new agent appears to be targeting larger corporations for those dollars. Perkins-Hagele stated an agreement has been signed with Oregon Fair Association that will target national sponsorship that will be divided amongst all county fairs in Oregon. Discussion ensued regarding the remaining goals were noted the board will continue to work on them for this coming fair. A new goal was created by the board to Maximize Access, Increase Parking and Maximize Trimet Ridership. Member Pihl asked about an index page noting when policies were implemented, changed or rescinded since he feels that some of the old policies are missing and were not dealt with. Deputy County Administrator Rice requested Pihl e-mail a list of discrepancies so the staff can research.

F) New Business

- 1) **2012 Fair Planning Discussion**– Fair Manager Leah Perkins-Hagele stated planning is taking shape for the layouts and entertainment. Perkins-Hagele requested direction from the board regarding any national entertainment as the agents are currently requesting the information. Board Member Pihl asked if Regional entertainers are an option or exist. Perkins-Hagele replied that currently we do have regional entertainers on the stages around the grounds. Board President Don McCoun would like to see the Arena explored as an option for a location to hold a concert. Fair Manager Perkins-Hagele stated that could be a possibility since the Amphitheater will now have the expanded carnival. Discussion ensued on the financial implications of national acts and alternatives. Board Member Atteberry expressed that these national acts could draw in residents from further out in the County and that would increase attendance. Perkins-Hagele replied that is a possibility but past experience shows otherwise, it is an incredible risk. Board Member Andy Duyck stated that there are other draws at this fair that do captivate the patrons and that needs to be taken into account. Perkins-Hagele also stated the large competition from other venues and events having concerts the exact weekend of fair.

Motion by Board Member Duyck to not do National Entertainment. 2nd by Board Member Logan. Board Members Duyck, Logan, Ganger, McCoun, Pihl in favor. Members Nelson and Atteberry against. Motion carried 5-2.

- 2) **Amendment to Volunteer Policy 302**- Deputy County Administrator Rod Rice stated this was a continued review of Policy 302 as discussed in a prior meeting. Fair Manager Perkins-Hagele met with county staff that suggested this policy be adopted. It would require a background check for all volunteer positions in pre-determined positions for preemptive safety concerns due to the large number of children involved in the county fair. Deputy County Administrator Rice stated that the 4H program already has a policy for volunteers and he advised meeting or exceeding their standards.

Motion by Board Member Logan to approve the proposed amendments to Volunteer Policy 302. 2nd by Board Member Atteberry. Motion Carried 7-0.

G) Other Matter of Information

- 1) **County Administrative Update** –Deputy County Administrator Rod Rice reported that the berm to the Amphitheater has been removed. The area will be completed in the spring. Rice continued with updates from the Fairgrounds Advisory Committee meeting that was held the previous day. Several projects will be started over the next several months including: Existing building repairs starting with the barns, Floral building removal and the gardens expanded for possible future rental facilities.
- 2) **Discussion of February Minutes-** Board Member Pihl brought to staff’s attention errors in the February Minutes. The policy updates did not have the details on the motions for items C, D and E. Fair Manager Perkins- Hagele stated the tapes would be reviewed and the minutes corrected for the next meeting.
- 3) **Other-** Board President Don McCoun stated there had been lots of discussion of having a 5 day fair. Fair Manager Perkins-Hagele stated that when the board moved to add the 5th day in February unfortunately not being at the meeting it was not possible to educate the board on the logistics for adding a day. Perkins-Hagele stated that the carnival is not available to open on the additional day; it will remain a Thursday through Sunday attraction. She also stated the additional day would roughly add additional expenses of at least 40-50 thousand dollars and incur other expenses. Discussion ensued regarding the needs of the 5th day. Board Member Pihl stated that it did seem to be mostly the livestock people that needed the additional time and there could be arrangements made to accommodate those needs. Board President Don McCoun stated that every effort will be made to try to accommodate any scheduling that will assist the livestock showings. Fair Manager Perkins-Hagele stated that the Livestock Committee will meet and discuss to provide the information needed to the board.

Motion by Board Member Nelson to rescind 5th Fair day addition. 2nd by Board Member Betty Atteberry. Board Members Attebury, Duyck, Logan, McCoun, Nelson in favor. Board Members Ganger and Pihl against. Motion carried 5-2.

H) Oral Communications 2

- 1) **Tom Black, Booster Vice President** - Black stated that he attended the Fairgrounds Advisory Committee meeting on Tuesday and noted several issues. The parking situation he feels could be relieved with the use of the ball fields that are currently not in contract with the City of Hillsboro. Mr. Black stated that he didn’t understand exactly why those are not being utilized. Another item of note is the pass through between the barns, that will be removed, is an area that floods and he feels some time of covering or drainage needs to be done to that area to repair the rot on the barns.

I) Adjourn

- 1) With no further business before the Board, President McCoun adjourned the meeting at 6:33 p.m.

Leah Perkins-Hagele
Recording Secretary

Don McCoun
Board President